# Request for Expressions of Interest

# Consulting Services – Firms Selection

**Implementing Agency: Ministry of Transport and Communications**

**Country: Republic of North Macedonia**

**Project: Local Roads Connectivity Project**

**Loan No.: 9034-MK**

**Assignment Title: Technical Assistance for Road Safety Management Capacity Review (RSMCR) and improvements of road safety management capacity at municipality level (Local Communities)**

**Reference No.: LRCP-9034-MK–CS-CQS-A.1.2.3**

**Issued on: 01 June, 2021**

Republic of North Macedonia has received financing from the International Bank for Reconstruction and Development – World Bank in the form of a loan towards the costs of the Local Roads Connectivity Project and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) objective is to support the Government of North Macedonia and Ministry of Transport and Communications in conducting Road Safety Management Capacity Review followed by preparation of detailed investment strategy and identification of safe system implementation projects and translated into comprehensive action plan for implementation of recommendations proposed through the review and investment strategy. The review should also cover road safety management capacity at municipality level (local communities). The Road Safety Management Capacity Review (RSMCR) should assess all past and ongoing efforts (especially the EU funded on lead agency), identify missing links and synergies among initiatives, recommend further institutional and technical actions that should support and help monitor the current and future efforts, provide detailed guidance to the national and local governments, etc.

The assignment, especially linking the recent development in the area of the road safety governance and improvement or road safety management capacity at local communities, will provide the missing link in road safety management in North Macedonia and enable permanent reduction of road fatalities and economic costs of accidents.

The services will include the following tasks:

Task 1: Road Safety Management Capacity Review (RSMCR)

Task 2: Improvements of road safety management capacity at municipality level (local communities)

Task 1 include assessing and strengthening country road safety management capacity is critical to the successful implementation of the World Report recommendations. Country capacity weaknesses present a formidable barrier to success and the central issue is how to accelerate the necessary process of shifting from weak to strong institutional management capacity to govern the production of improved road safety results. Account must be taken of existing institutional management arrangements and governing regulatory and legislative framework. The recommendations should assume a staged process to ensure that institutional strengthening initiatives are properly sequenced and adjusted to the absorptive and learning capacity of the country concerned.

The capacity review will be based on the World Bank-Global Road Safety Facility Guidelines on Road Safety Management Capacity review and Safe System Projects -Updated Edition available in English.

The review should also take into account 7 strategic objectives of the EU Road Safety Policies.

Task 2: Improving of road safety management at municipality (local) level is one of essential road safety activities in North Macedonia towards reduction of road fatalities. Therefore, under this task the Consultant shall detail and, where needed, complete additional analysis to all institutional, regulatory and technical activities identified as priority actions on local level under Task 1. It is assumed that the consultant will need to carry out the following activities, based on the outputs from Task 1:

Activity 1: Guidelines (rulebook) for transposing institutional reforms on local level

Activity 2: Operationalization of institutional changes

Activity 3: Training to the municipal staff for implementation of the institutional reforms at local level

The intended commencement of the Services is August 2021 and the period of implementation shall be 10 months.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: <https://www.e-nabavki.gov.mk> and <http://mtc.gov.mk/javniOglasi>.

The Ministry of Transport and Communications now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants (a firm or a group of firms) should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

* Proven expertise in assignments of similar nature, scope and value, at least three (3) similar project references within last ten (10) years;
* Knowledge of national legislation, administrative system, government organization, etc.
* Proven expertise in handling policy dialog with national and local government levels in the past five (5) years;

The credibility of mentioned experience shall be presented in a list of at least three (3) similar project references within last ten (10) years with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities) and accompanied by certificates of orderly fulfilment of the contracts verified by other party from such contracts. Similar nature and scope of the assignments are those that had similar activities and goals, while similar value are the assignments that were of the similar contractual size, not necessarily of the identical scope and nature. Expertise in handling policy dialog with national and local government levels in the past five (5) years is those that provided significant policy advice to national level authorities.

The Consultant shall have the organizational capacity (it is expected that the Consultant shall have at least below listed key experts for performing activities under this assignment) and available appropriate skills among staff. The consulting team assembled to implement the project should be composed of experts with strong knowledge as per the below requirements.

Contract is a lump sum Contract. The selected Consultant shall provide the Client with a detailed-financial proposal. The estimated budget for the assignment should be justified with a detailed breakdown per activity including daily break, number of working days, reimbursable expenses (travel, per diems, accommodation, local transportation, translation, etc.).

Key Experts will not be evaluated at this stage.

The selected procurement method of the service will be Consultant Qualification Selection (CQS) - Open International procedure, in accordance with the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”).

Following the procurement procedure for CQS method, the Client will publish a Request for Expression of Interest (REoI). From the Consultant firms that will submit an Expression of Interest (EoI), the Client will select the firm with the best qualifications and relevant experience as a first ranked firm and will invite the firm to submit its combined technical and financial Proposal as a subject for contract negotiations. Qualifications of the Key staff (CVs including their qualifications) are not part of the selection process, but will be subject of contract negotiations with the first ranked firm. At that stage, the first ranked firm/JV should make sure the proposed key staff fulfils the qualification requirements set forth in the TOR for respective key staff positions. The CVs of the Key staff will be submitted only by the first ranked firm/JV during contract negotiations.

The Contract will be a lump sum Contract. The selected Consultant shall provide the Client with a detailed financial proposal. The proposed budget for the assignment should be justified with a detailed breakdown per activity including daily break, number of working days, reimbursable expenses (travel, per diems, accommodation, local transportation, translation, etc.).

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”), as amended, setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

The eligible consulting firms (“Consultants”) can obtain further information from the Project Implementation Unit (PIU) of the Ministry of Transport and Communication, Attn: Mr. Slavko Micevski and/or Ms. Vlasta Ruzinovska, e-mail: [slavko.micevski.piu@mtc.gov.mk](mailto:slavko.micevski.piu@mtc.gov.mk); [vlasta.ruzinovska.piu@mtc.gov.mk](mailto:vlasta.ruzinovska.piu@mtc.gov.mk); during office hours from 09:30 to 15:30. **Due to COVID-19 VIRUS emergency, the procedure for expressing interest in providing the Services is strictly electronically as stated below.**

The Terms of References in English language may be obtained by interested eligible consulting firms (“Consultants”) from the website of the national electronic system for procurement: “ЕСЈН-Заеми/Донации/Грантови-Огласи од меѓународни институции” ([**https://www.e-nabavki.gov.mk**](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank)) and from the website of the Ministry of Transport and Communications: [**http://mtc.gov.mk/javniOglasi**](http://mtc.gov.mk/javniOglasi);

The eligible consulting firms (“Consultants”) must submit their Expression of Interest **only by e-mail** to the all below listed e-mail addresses (as readable PDF file in English language), **on or before 22 June, 2021, 15:30 p.m.** Receipt of each Expression of Interest will be immediately confirmed.

## Ministry for Transport and Communications - Project Implementation Unit

## Attn: Mr. Slavko Micevski and/or Ms. Vlasta Ruzinovska – procurement officers

## Street “Crvena Skopska Opstina”, Nr. 4, 1000 Skopje, Republic of North Macedonia

Tel: + 389 (0)2 3145 531; + 389 (0)75 494977

Web site addresses: <http://mtc.gov.mk/javniOglasi>; [https://www.e-nabavki.gov.mk](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank).

## E-mail addresses (obligatory):

[**slavko.micevski.piu@mtc.gov.mk**](mailto:slavko.micevski.piu@mtc.gov.mk)**;** [**vlasta.ruzinovska.piu@mtc.gov.mk**](mailto:vlasta.ruzinovska.piu@mtc.gov.mk)**;** [**harita.pandovska@mtc.gov.mk**](mailto:harita.pandovska@mtc.gov.mk)**;** [**piuwb.mtc@gmail.com**](mailto:piuwb.mtc@gmail.com)**;** [**wbpiu@mtc.gov.mk**](mailto:wbpiu@mtc.gov.mk)